CarePlus HEALTH PLANS

2020 Enrollment Form

Please follow these easy steps to become a CarePlus Medicare Advantage Plan member

Have your Medicare card ready

Please print clearly and fill out the entire form, ensuring all required fields (in red) are completed. You will need to write the information exactly as it is on your Medicare card.

Each person applying must fill out a separate form.

Sign and date the Enrollment Form

This form is not complete until you sign it. If the form is not completed and returned within the allotted time period, the enrollment could be denied. If this form is filled out by an authorized legal representative, he/she will need to sign the form, and legal documentation must be provided upon request.

Please do not send duplicate Enrollment Forms for the same plan and effective date.

If you have questions, please call Member Services at **1-800-794-5907**; TTY: **711**. From October 1 – March 31, we are open 7 days a week; 8 a.m. to 8 p.m. From April 1 - September 30, we are open Monday – Friday, 8 a.m. to 8 p.m. You may always leave a voicemail after hours, Saturdays, Sundays, and holidays and we will return your call within 1 business day.

Read this important information

Please read this Enrollment Form completely to ensure you understand the information provided prior to signing.

You may **mail** this Enrollment Form to:

CarePlus Enrollment Forms
P.O. Box 14733
Lexington, KY 40512-4642

or **fax** this Enrollment Form to:

1-855-819-8679

Note: A Fax Cover Sheet has been included on the back of this page for your convenience.

CarePlus HEALTH PLANS

FAX COVER SHEET

DATE: _____

TO: **CarePlus Enrollment**

FAX No.: **1-855-819-8679**

No. OF PAGES: (INCLUDING COVER SHEET) _____

FROM (First and Last Name): _____

PHONE: _____

FAX No: _____

***** Before faxing this enrollment form, please ensure all required fields (in red) are marked and legible *****

Message: _____

_____

_____

_____

_____

_____

P.O. Box 14733 Lexington, KY 40512-4642

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IMPORTANT!

At CarePlus, it is important you are treated fairly.

CarePlus Health Plans, Inc. does not discriminate or exclude people because of their race, color, national origin, age, disability, sex, sexual orientation, gender identity, or religion. Discrimination is against the law. CarePlus complies with applicable Federal Civil Rights laws. If you believe that you have been discriminated against by CarePlus, there are ways to get help.

- You may file a complaint, also known as a grievance, with:
  CarePlus Health Plans, Inc. Attention: Member Services Department.
  11430 NW 20th Street, Suite 300. Miami, FL 33172.
  If you need help filing a grievance, call **1-800-794-5907 (TTY: 711)**. From October 1 - March 31, we are open 7 days a week, 8 a.m. to 8 p.m. From April 1 - September 30, we are open Monday - Friday, 8 a.m. to 8 p.m. You may always leave a voicemail after hours, Saturdays, Sundays, and holidays and we will return your call within 1 business day.
- You can also file a civil rights complaint with the **U.S. Department of Health and Human Services**, Office for Civil Rights electronically through the Office for Civil Rights Complaint Portal, available at **https://ocrportal.hhs.gov/ocr/portal/lobby.jsf**, or by mail or phone at **U.S. Department of Health and Human Services**, 200 Independence Avenue, SW, Room 509F, HHH Building, Washington, DC 20201, **1-800-368-1019, 800-537-7697 (TDD)**.

Complaint forms are available at **https://www.hhs.gov/ocr/office/file/index.html**.

Auxiliary aids and services, free of charge, are available to you. 1-800-794-5907 (TTY: 711)

CarePlus provides free auxiliary aids and services, such as qualified sign language interpreters and written information in other formats to people with disabilities when such auxiliary aids and services are necessary to ensure an equal opportunity to participate.

Language assistance services, free of charge, are available to you. 1-800-794-5907 (TTY: 711)

Español (Spanish): Llame al número arriba indicado para recibir servicios gratuitos de asistencia lingüística.
繁體中文 (Chinese): 撥打上面的電話號碼即可獲得免費語言援助服務。
Tiếng Việt (Vietnamese): Xin gọi số điện thoại trên đây để nhận được các dịch vụ hỗ trợ ngôn ngữ miễn phí.
한국어 (Korean): 무료 언어 지원 서비스를 받으려면 위의 번호로 전화하십시오.
Tagalog (Tagalog – Filipino): Tawagan ang numero sa itaas upang makatanggap ng mga serbisyo ng tulong sa wika nang walang bayad.
Русский (Russian): Позвоните по номеру, указанному выше, чтобы получить бесплатные услуги перевода.
Kreyòl Ayisyen (French Creole): Rele nimewo ki pi wo la a, pou resevwa sèvis èd pou lang ki gratis.
Français (French): Appelez le numéro ci-dessus pour recevoir gratuitement des services d'aide linguistique.
Polski (Polish): Aby skorzystać z bezpłatnej pomocy językowej, proszę zadzwonić pod wyżej podany numer.
Português (Portuguese): Ligue para o número acima indicado para receber serviços linguísticos, grátis.
Italiano (Italian): Chiamare il numero sopra per ricevere servizi di assistenza linguistica gratuiti.
Deutsch (German): Wählen Sie die oben angegebene Nummer, um kostenlose sprachliche Hilfsdienstleistungen zu erhalten.
ગુજરાતી (Gujarati): નઃશૂલ્ક ભાષા સહાય સેવાઓ પ્રરાપ્ત કરવા માટે ઉપરોક્ત નંબર પર કૉલ કરો.
ภาษาไทย (Thai): โทรไปยังหมายเลขที่ระบุข้างต้นเพื่อรับบริการช่วยเหลือด้านภาษาฟรี.
Diné Bizaad (Navajo): Wódahí béésh bee hani'í bee wolta'ígíí bich'į' hódíílnih éí bee t'áá jiik'eh saad bee áká'ánída'áwo'dęę niká'adoowoł.
العربية (Arabic):

الرجاء الاتصال بالرقم المبين أعلاه للحصول على خدمات مجانية للمساعدة بلغتك

All Red Fields Are Required **Proposed Effective Date (insert month): _____ / 01 / 2020**

Please contact CarePlus Health Plans if you need information in another language or format.

To enroll in CarePlus Health Plans, please provide the following information:

Plan Selection

Please Select Only One:

☐ CareOne (HMO) ☐ CareOne PLUS (HMO) ☐ CareExtra (HMO)

☐ CareFree (HMO) ☐ CareFree PLUS (HMO) ☐ CareNeeds (HMO D-SNP)*

☐ CareNeeds PLUS (HMO D-SNP)* *Applicable Medicaid eligibility required

Please Provide Your Medicare Insurance Information:

Please take out your red, white and blue Medicare card to complete this section.

- Fill out this information as it appears on your Medicare card.

-OR-

- Attach a copy of your Medicare card or your letter from Social Security or the Railroad Retirement Board (RRB).

MEDICARE HEALTH INSURANCE

Name (as it appears on your Medicare card):

_____

Medicare Number: _____

Is Entitled To:	Effective Date:
HOSPITAL (Part A)	_____
MEDICAL (Part B)	_____

You must have Medicare Part A and B to join a Medicare Advantage plan.

Last Name: _____ **First Name:** _____ **Middle Initial:** _____

Birth Date: _____ (MM/DD/YYYY) **Sex:** _____

It is important that we are able to reach you with the information you need to stay informed and take care of your health. Please provide your email address and telephone number.

Email Address: _____

By providing your email address, you authorize CarePlus to send you health information to this address.

Phone Number: _____ ☐ Home ☐ Cell ☐ Work ☐ Other

Alternate Phone Number: _____ ☐ Home ☐ Cell ☐ Work ☐ Other

There may be times when CarePlus will use an automated system to call or text you. When that happens, we will be sure to use the telephone number you provided.

Permanent Residence (Your residential address is required to confirm your service area):

Street Address: _____

City: _____ **County:** _____ **State:** _____ **ZIP Code:** _____

Mailing Address (only if different from your Permanent Residence Street Address):

Street Address: _____

City: _____ State: _____ ZIP Code: _____

Please choose the name of a Primary Care Physician (PCP), clinic or health center:

PCP Name (print): _____ **PCP ID #:** _____

Are you already a patient of the PCP you chose? ☐ Yes ☐ No

Paying your plan premium

If you have selected a plan with zero monthly premium and we determine that you owe a late enrollment penalty (or if you currently have a late enrollment penalty), we need to know how you would prefer to pay it. You can pay by mail or Electronic Funds Transfer (EFT) each month. You can also choose to pay your premium by automatic deduction from your Social Security or Railroad Retirement Board (RRB) benefit check each month.

If you have selected a plan with a monthly premium, you can pay your monthly plan premium (including any late enrollment penalty that you currently have or may owe) by mail or Electronic Funds Transfer (EFT) each month. You can also choose to pay your premium by automatic deduction from your Social Security or Railroad Retirement Board (RRB) benefit check each month.

If you are assessed a Part D-Income Related Monthly Adjustment Amount (IRMAA), you will be notified by the Social Security Administration. You will be responsible for paying this extra amount in addition to your plan premium. You will either have the amount withheld from your Social Security benefit check or be billed directly by Medicare or the Railroad Retirement Board (RRB). **DO NOT pay CarePlus Health Plans, Inc. the Part D-IRMAA.**

People with limited incomes may qualify for Extra Help to pay for their prescription drug costs. If eligible, Medicare could pay for 75% or more of your drug costs including monthly prescription drug premiums, annual deductibles, and co-insurance. Additionally, those who qualify will not be subject to the coverage gap or a late enrollment penalty. Many people are eligible for these savings and don't even know it. For more information about this Extra Help, contact your local Social Security office or call Social Security at 1-800-772-1213. TTY users should call 1-800-325-0778. You can also apply for Extra Help online at www.socialsecurity.gov/prescriptionhelp.

If you qualify for Extra Help with your Medicare prescription drug coverage costs, Medicare will pay all or part of your plan premium. If Medicare pays only a portion of this premium, we will bill you for the amount that Medicare doesn't cover.

If you don't select a premium payment option, you will get a bill each month.

Please select a premium payment option:

☐ Get a bill

☐ Automatic deduction from your monthly Social Security or RRB benefit check.

I get monthly benefits from: ☐ Social Security ☐ RRB

(The Social Security/RRB deduction may take two or more months to begin after Social Security or RRB approves the deduction. In most cases, if Social Security or RRB accepts your request for automatic deduction, the first deduction from your Social Security or RRB benefit check will include all premiums due from your enrollment effective date up to the point withholding begins. If Social Security or RRB does not approve your request for automatic deduction, we will send you a paper bill for your monthly premiums.)

☐ Electronic Funds Transfer (EFT) from your bank account each month. Please enclose a VOIDED check or provide the following:

I hereby authorize CarePlus to initiate debit/credit entries to my checking/savings account for payment of premium.
☐ Checking ☐ Savings

Account Holder Name: _____

Depository Bank Name: _____

BANK ROUTING NUMBER **BANK ACCOUNT NUMBER**

☐☐☐☐☐☐☐☐☐ ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Please read and answer this important ESRD question:

Do you have End-Stage Renal Disease (ESRD)? ☐ Yes ☐ No

If you have had a successful kidney transplant and/or you don't need regular dialysis any more, **please attach a note or records** from your doctor showing you have had a successful kidney transplant, or stating that you don't need dialysis; otherwise we may need to contact you to obtain additional information.

Please read and answer these important questions:

1. Once enrolled, will you have other medical health coverage? ☐ Yes ☐ No
   If yes, complete the following:
   Carrier Name: _____
   Carrier Address 1: _____ Carrier Address 2: _____
   City: _____ State: _____ Zip: _____
   Policy #: _____ ID #: _____ Are you the primary policy holder? ☐ Yes ☐ No
   Effective Date of Coverage: _____ Phone: _____

2. Some individuals may have other drug coverage, including other private insurance, TRICARE, Federal employee health benefits coverage, VA benefits, or State pharmaceutical assistance programs.
   Will you have other prescription drug coverage in addition to CarePlus Health Plans? ☐ Yes ☐ No
   If yes, please list your other coverage and your identification (ID) number(s) for this coverage:
   Name of other coverage: _____ Phone: _____
   ID # for this coverage: _____ Group # for this coverage: _____

3. Are you a resident in a long-term care facility, such as a nursing home? ☐ Yes ☐ No
   If yes, please provide the following information:
   Name of Institution: _____
   Address & Phone Number of Institution (number and street): _____
   _____

4. Are you enrolled in your State Medicaid Program? ☐ Yes ☐ No
   If yes, please provide your Medicaid number: _____
   *Applicable Medicaid eligibility is required when enrolling in CareNeeds and CareNeeds PLUS plans

5. Do you or your spouse work? ☐ Yes ☐ No

6. Please check one of the boxes below to select your language preference:
   ☐ English ☐ Spanish ☐ Other: _____

7. Please select one option if you need information in an accessible format:
   ☐ Audio ☐ Large Print ☐ Accessible Screen Reader PDF ☐ Oral Over the Phone ☐ Braille

   Please contact Member Services at 1-800-794-5907 if you need information in an accessible format or language other than what is listed above. TTY users should call 711.

Typically, you may enroll in a Medicare Advantage plan only during the Annual Enrollment Period from October 15 through December 7 of each year. There are exceptions that may allow you to enroll in a Medicare Advantage plan outside of this period.

Please read the following statements carefully and mark the bubble if the statement(s) applies to you. By marking any of the following bubbles you are certifying that, to the best of your knowledge, you are eligible for an Enrollment Period. If we later determine that this information is incorrect, you may be disenrolled.

	Code	Enrollment Period Statements
○	NEW	I just became eligible for Medicare Part A and/or Part B (ICEP/IEP).
○	LEC	I am leaving employer or union coverage on (insert date) _____.
○	AEP	I am enrolling during the Annual Enrollment Period.
○	CIE	I was enrolled in a plan by Medicare (or my state) within the last 3 months and I want to choose a different plan.
○	DST	I was affected by a weather-related emergency or major disaster (as declared by the Federal Emergency Management Agency (FEMA)). One of the other statements here applied to me, but I was unable to make my enrollment because of the natural disaster.
○	EXC	I recently had a change in my Extra Help paying for Medicare prescription drug coverage (newly got Extra Help, had a change in the level of Extra Help, or lost Extra Help) within the last 3 months.
○	EXT	I get Extra Help paying for my Medicare prescription drug coverage, but I haven't had a change.
○	LAW	I recently obtained lawful presence status in the United States within the last 3 months.
○	LOC	I recently involuntarily lost my creditable prescription drug coverage (coverage as good as Medicare's). I lost my drug coverage on (insert date) _____.
○	LTC	I am moving into, live in, or recently moved out of a Long-Term Care Facility (for example, a nursing home). I moved/will move into/out of the facility on (insert date) _____.
○	MCC	I recently had a change in my Medicaid (newly got Medicaid, had a change in level of Medicaid assistance, or lost Medicaid) within the last 3 months.

Continued on next page

⬭	MCD	I have both Medicare and Medicaid (or my state helps pay for my Medicare premiums), but I haven't had a change.
⬭	MOV	I recently moved outside of the service area for my current plan **OR** I recently moved and this plan is a new option for me **OR** I recently returned to the United States after living permanently outside of the U.S. **OR** I recently was released from incarceration. I moved/returned to the U.S./I was released on (insert date) _____.
⬭	NON	My existing Medicare Advantage (MA) plan is non-renewing for the upcoming contract year. **Note: This Special Election Period (SEP) is only valid from December 8th through the last day of February of the following year.**
⬭	OEP	I am enrolled in a Medicare Advantage plan and want to make a change during the Medicare Advantage Open Enrollment Period.
⬭	PAC	I recently left a PACE (Program of All-Inclusive Care for the Elderly) program on (insert date) _____.
⬭	SNP	I was enrolled in a Special Needs Plan (SNP) but I have lost the special needs qualification required to be in that plan. I was disenrolled from the SNP on (insert date) _____.
⬭	SPA	I belong to a pharmacy assistance program provided by my state.
⬭	TER	My plan is ending its contract with Medicare, or Medicare is ending its contract with my plan.
⬭	OTH	None of the above statements apply to me; however, I feel I have a special circumstance which would allow me an exception to enroll (subject to approval). Please explain: _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____

PLEASE READ THIS IMPORTANT INFORMATION:

If you currently have health coverage from an employer or union, joining CarePlus Health Plans could affect your employer or union health benefits. You could lose your employer or union health coverage if you join CarePlus Health Plans. Read the communications your employer or union sends you. If you have questions, visit their website, or contact the office listed in their communications. If there isn't any information on whom to contact, your benefits administrator or the office that answers questions about your coverage can help.

Please read and sign on the following page:

By completing this enrollment form, I agree to the following:

CarePlus Health Plans, Inc. is a Medicare Advantage plan and has a contract with the Federal government. I will need to keep my Medicare Parts A and B. I can be in only one Medicare Advantage plan at a time, and I understand that my enrollment in this plan will automatically end my enrollment in another Medicare health plan or prescription drug plan. It is my responsibility to inform you of any prescription drug coverage that I have or may get in the future. Enrollment in this plan is generally for the entire year. Once I enroll, I may leave this plan or make changes only at certain times of the year when an enrollment period is available (Example: October 15 – December 7 of every year), or under certain special circumstances.

CarePlus Health Plans, Inc. serves a specific service area. If I move out of the area that CarePlus Health Plans, Inc. serves, I need to notify the plan so I can disenroll and find a new plan in my new area. Once I am a member of CarePlus Health Plans, Inc., I have the right to appeal plan decisions about payment or services if I disagree. I will read the Evidence of Coverage document from CarePlus Health Plans, Inc. when I get it to know which rules I must follow to get coverage with this Medicare Advantage plan. I understand that people with Medicare aren't usually covered under Medicare while out of the country except for limited coverage near the U.S. border.

I understand that beginning on the date CarePlus Health Plans, Inc. coverage begins, I must get all my health care from CarePlus Health Plans, Inc., except for emergency or urgently needed services or out-of-area dialysis services. Services authorized by CarePlus Health Plans, Inc. and other services contained in my CarePlus Health Plans, Inc. Evidence of Coverage document (also known as a member contract or subscriber agreement) will be covered. Without authorization, **NEITHER MEDICARE NOR CAREPLUS HEALTH PLANS, INC. WILL PAY FOR THE SERVICES**.

I understand that if I am getting assistance from a sales agent, broker, or other individual employed by or contracted with CarePlus Health Plans, Inc., he/she may be paid based on my enrollment in CarePlus Health Plans, Inc.

Release of Information: By joining this Medicare health plan, I acknowledge that CarePlus Health Plans, Inc. will release my information to Medicare and other plans as is necessary for treatment, payment and health care operations. I also acknowledge that CarePlus Health Plans, Inc. will release my information including my prescription drug event data to Medicare, who may release it for research and other purposes which follow all applicable Federal statutes and regulations. The information on this enrollment form is correct to the best of my knowledge. I understand that if I intentionally provide false information on this form, I will be disenrolled from the plan.

I understand that my signature (or the signature of the person authorized to act on my behalf under the laws of the state where I live) on this enrollment form means that I have read and understand the contents of this enrollment form. If signed by an authorized individual (as described above), this signature certifies that: 1) this person is authorized under state law to complete this enrollment and 2) documentation of this authority is available upon request from Medicare.

I have read and understand the important information on the preceding pages. I have reviewed and received a copy of the Summary of Benefits.

Your Signature: _____ Today's Date: _____

If you are the authorized representative, you must sign above and provide the following information:

Last Name: _____ First Name: _____

Relationship to Enrollee: _____ Phone Number: _____

Address: _____

**** Please note that valid legal documentation of this authority is required to make healthcare decisions or inquiries concerning the enrollee. ****

To be completed by a CarePlus Health Plans, Inc. licensed sales agent:

Scope of Appointment Type: _____ Scope of Appointment ID #: _____

Sales Agent Name (Print): _____

Sales Agent Signature: _____

Sales Agent Email Address: _____

Sales Agent #: _____ **Date:** _____

Referring Agent Name: _____ Referring Agent #: _____

Agents, please use one of the below three-letter codes for the appointment type field above:

F2F – Face-to-Face
INH – In-Home Appointment
SEM – Seminar (no SOA required)
TEL – Telephonic
OTH – Other
WAL – Walmart (no SOA required)
RET – Retail Partner
GCW – Guidance Center Walk-in
GCS – Guidance Center Seminar (no SOA required)


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